

**BAXTER COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
JUNE 21, 2023
6P.M.**

PRESENT: President Cory Robinson, Colette Kunkel, Jon Northrup, Debbie Meyer, Kim Tichy, Superintendent, Mickolyn Clapper, and Board Secretary, Julie McWhirter.

OTHERS PRESENT: Sue Atkinson

I. Call to Order: President Robinson called the June meeting to order at 6:00 P.M.

II. Approval of Agenda: Kunkel moved, seconded by Meyer, to approve the agenda as presented. Motion carried (5y-0n).

III. Approval of Consent Items: Northrup moved, seconded by Meyer, to approve the payment of bills totaling \$184,218.68 and minutes of the May 17, 2023 regular board, as presented. Motion carried (5y-0n).

IV. Correspondence: None.

V. Public Forum: Sue Atkinson shared information regarding an earlier email she sent to board members.

VI. Business Items:

A. Approve Depository Bank for 2023-24: Northrup moved, seconded by Kunkel, to approve State Savings Bank as the depository for the 2023-24 fiscal year not to exceed \$5,000,000, as presented. Motion carried (5y-0n).

B. 2023-24 Student Registration Fees: Meyer moved, seconded by Tichy, to approve the 2023-24 Student Registration Fees for the year, as recommended. Motion carried (5y-0n).

C. Approve Level I & II Investigator for Student Abuse: Tichy moved, seconded by Northrup to approve the Baxter Police Chief, or his/her designee as Level II Investigator and Sara Tiedje, school nurse, as the Level I Investigator for the 2023-24 school year, as recommended. Motion carried (5y-0n).

D. Open Enrollment: Tichy moved, seconded by Meyer, to approve open enrollment in applications from Rachel Morales for her son, Ayden, from Newton CSD; Shawn and Britney Schnathorst for their children, Liv and Tate, from Newton CSD; Amy Foster for her son, Ethan, from West Marshall CSD; Jennifer and Josh Wisniewski for their daughters, Lauren, Audrey, Charlotte, and Violet, from West Des Moines CSD; Cheyenne Larson for her daughter, Hazel, from Collins-Maxwell CSD; and Victoria Crammer for her daughter, Marlea, from Newton CSD, as recommended. Motion carried (5y-0n).

Tichy moved, seconded by Northrup, to deny an open enrollment application in from Sidney Orndorff for her daughter, Fynnlie, from Newton CSD, due to *Appropriate Special Education Program is not available*, as presented. Motion carried (5y-0n).

E. Facilities, Grounds, & Transportation: Board members reviewed the recent hail storm damage claim from EMC Insurance. Board members will schedule a time to meet with

Empowering all learners

insurance agents to determine scope of repairs. Board members studied a bid for an alternate entry to the city/school library; and requested additional bids as it is customary to get at least three bids.

- F. Personnel:** Northrup moved, seconded by Meyer, to approve the district medical insurance waive stipend to be excluded from IPERS coverage as a “wage” since payment is considered a “payment in kind”, otherwise, as recommended. Motion carried (5y-0n).

Northrup moved, seconded by Meyer, to approve the resignation from Katie Kibby as middle school teacher, as requested. Motion carried (5y-0n).


- G. Superintendent’s Report:** Dr. Clapper has been working with BEDCO representative, Katie Petermeier and Lindsay Black develop promotional materials for the city and school. Dr. Clapper intends on attending the future BEDCO meetings understanding that when each entity benefits, the whole community benefits. Board members will review IASB Legislative Priorities and report back to the superintendent to relay to our government representatives.

Tichy moved, seconded by Meyer, to approve updates to the following policies as recommended by the Department of Homeland Security: *Board Policy 203.7 Board of Directors Conflict of Interest; Board Policy 401.02 now 411.6 Employee Conflict of Interest; Board Policy 401.5 now 401.6 Employee Record; Board Policy 401.7R1 now 401.6R1 Employee Records Regulation; Board Policy 701.01 now 802.7 Depository of Funds; Board Policy 701.02 Transfer of Funds; Board Policy 701.03 Financial Records; Board Policy 704.02 Debt Management; Board Policy 704.03 now 802.6 Investments; Board Policy 704.04 now 802.9 Gifts, Grants, Bequests; Board Policy 704.05 Student Activities Fun; Board Policy 704.06 now 705.1 Online Fundraising Campaigns Crowdfunding; Board Policy 901 now 805.1 Public Examinations of School District Records; Board Policy 704.02R1 Debt Management-Post Issuance Compliance Regulation for Tax-Exempt Obligations; and Board Policy 705.04R1 now 803.8 Expenditures for a Public Purpose-Use of Public Funds Regulation; Board Policy 705.1now 803.1 Purchasing and Bidding; Board Policy 705.1R1 now 803.1R1 Purchasing Bidding Suspension; Board Policy 705.R2 P Cards Regulations; Board Policy 707.5 now 411.5 Internal Controls.* Motion carried (5y-0n).

- H. Closed Session** (as allowed by Chapter 21, Section 21.5(1)(a), of the Code of Iowa to review or discuss confidential records): Northrup moved, seconded by Meyer, to go into Closed Session at 7:22pm. Motion carried (5y-0n). Tichy moved, seconded by Kunkel, to go out of Closed session at 8:15pm. Motion carried (5y-0n).

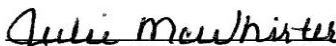
VII. Adjournment: Meyer moved, seconded by Tichy, to adjourn the meeting. The meeting adjourned at 8:15pm. Motion carried (5y-0n).

The regular June board meeting minutes will be presented for approval at the regular July board meeting.



Board President

7/19/2023
Date



Board Secretary

7/19/2023
Date