

**BAXTER COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 18, 2024  
6P.M.**

**PRESENT:** President Cory Robinson, Jon Northrup, Tyler Akins, Ashley Kucera, Ray Hauser, Superintendent, Chris Petersen, Elementary Principal, Zach Hasselbrink, Secondary Principal, Clay Harrold, and Board Secretary, Julie McWhirter.

**OTHERS PRESENT:** Sue Atkinson

**I. Call to Order:** President Robinson called the September meeting to order at 6:00 P.M.

**II. Approval of Agenda:** Northrup, moved, seconded by Kucera to approve the agenda as presented. Motion carried (5y-0n).

**III. Approval of Consent Items:** Akins moved, seconded by Hauser, to approve the payment of bills totaling \$144,362.47 and minutes of the August 21, 2024 regular board meeting as presented. Motion carried (5y-0n).

**IV. Correspondence:** None

**V. Public Forum:** Sue Atkinson shared additional information on an email she sent earlier to board members.

**VI. Business Items:**

**A. PRINCIPALS' REPORTS:** Each month, principals, Zach Hasselbrink and Clay Harrold share activities during the past month.

Kucera moved, seconded by Hauser, to approve an out of state trip, October 22-25, to the annual FFA Convention for eight FFA students and Mrs. Messerlie, as requested. Motion carried (5y-0n).

**B. 2023-24 NUTRITION REPORT:** Northrup moved, seconded by Hauser, to approve the 2023-24 Nutrition Report, as presented. Motion carried Motion carried (5y-0n).

Board members requested that Business Manager, Julie McWhirter provide some data on school meal accounts, and options to collect for those accounts in the negative. McWhirter will provide that information in the October board meeting, as requested.

**C. 2024-25 BCSD PROFESSIONAL LEARNING PLAN:** On behalf of Dr. Anderson, Director of Curriculum and Instruction, Mr. Petersen shared the 2024-25 Professional Learning Plan and schedule.

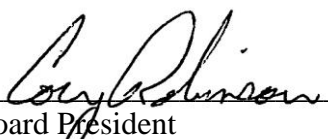
**D. APPROVE REQUEST FOR ALLOWABLE GROWTH AND SUPPLEMENTAL AID FOR 2023-24 SPECIAL EDUCATION DEFICIT:** Northrup moved, seconded by Hauser, to approve the request for allowable growth and supplemental aid from the SBRC (School Budget Review Committee), for (\$24,079.56) for the 2023-24 school year due to the special education deficit, as recommended. Motion carried (5y-0n).

**Roll Call: Yeas: Northrup, Akins, Kucera, Hauser, Robinson**  
**Nays: None**

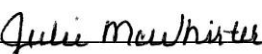
- E. APPROVAL OF DISTRICT LAW FIRM:** Northrup moved, seconded by Hauser, to approve Ahlers & Cooney, P.C., as the official law firm of the district, as recommended. Motion carried (5y-0n).
- F. 2024-25 DISTRICT ENROLLMENT:** Mr. Petersen shared some historical certified enrollment data. October 1 is the official count day for certified enrollment for all districts. This annual count drives the amount of funding we receive each year from the State of Iowa.
- G. OPEN ENROLLMENT:** Kucera moved, seconded by Akins, to approve an open enrollment in application from Alyssa and Jared Richards on behalf of their daughter for the 2025-26 school year from Colfax-Mingo CSD, as recommended. Motion carried (5y-0n).
- H. PERSONNEL:** None
- I. REVIEW BOARD POLICIES 400-600s:** Admin and board members are reviewing, updating, and/or implementing board policies numbered 400 through 600's. This meeting will serve as the first reading of the policies.
- J. BOARD POLICY CODE 501.1, 501.1R1 CHRONIC ABSENTEEISM AND TRUANCY:** Northrup moved, seconded by Hauser, to waive the second reading of Board Policies § 501.1 and 501.1R1 Chronic Absenteeism and Truancy due to the timing of the mandate and implementation requirements set by the State of Iowa; and adopt, as recommended. Motion carried (5y-0n).
- K. FACILITIES, GROUNDS, AND TRANSPORTATION:** Mr. Petersen shared some preliminary information regarding the state of the "Voc Ag" building. Board members will discuss options at the October board meeting.
- L. BCSD EQUITY PLAN:** Hauser moved, seconded by Akins to approve the Baxter CSD Equity Plan, as recommended. Motion carried (5y-0n).
- M. SUPERINTENDENT'S REPORT:** Mr. Petersen shared that administration and department heads are working on the upcoming Wellness Plan Review which happens, generally, every three years as a part of the NSLP (National School Lunch Program) review conducted by the Iowa Department of Education. Administration will vet soccer programs around the area for BCSD athletes to participate. He reminded board members of the annual IASB (Iowa Association of School Boards) Convention in November.

**VII. Adjournment:** Northrup moved, seconded by Akins, to adjourn the meeting. The meeting adjourned at 7:48pm. Motion carried (5y-0n).

At the regular September board meeting, board members will approve the August board meeting minutes.

  
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Board President

\_\_\_\_\_  
10/16/2024  
Date

  
\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
10/16//2024  
Date