

**BAXTER COMMUNITY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
JANUARY 15, 2025  
6P.M.**

**PRESENT:** President Cory Robinson, Jon Northrup, Tyler Akins, Ashley Kucera, Ray Hauser, Superintendent, Chris Petersen, Elementary Principal, Zach Hasselbrink, Secondary Principal, Clay Harrold, and Board Secretary, Julie McWhirter.

**OTHERS PRESENT:** Sue Atkinson

**I. Call to Order:** President Robinson called the January meeting to order at 6:00 P.M.

**II. Approval of Agenda:** Akins moved, seconded by Northrup to approve the agenda as presented. Motion carried (5y-0n).

**III. Approval of Consent Items:** Northrup moved, seconded by Hauser, to approve the payment of bills totaling \$60,698.88 and minutes of the December 18, 2024 regular board meeting as presented. Motion carried (5y-0n).

**IV. Correspondence:** None.

**V. Public Forum:** Sue shared info regarding her previous email sent to board members.

**VI. Business Items:**

**A. PRINCIPAL REPORTS:** Each month, principals, Zach Hasselbrink, and Clay Harrold, share activities during the past month.

**B. 2024-25 BOYS SOCCER SHARING AGREEMENT WITH BONDURANT-FARRAR:** Northrup moved, seconded by Akins, to approve a 2024-25 boys' soccer sharing agreement with Bondurant-Farrar, as recommended. Motion carried (5y-0n).

**C. BAXTER JOINT CITY-SCHOOL WORK SESSION:** The Superintendent, Chris Petersen, shared possible dates for the annual joint city/school work session. Board members tentatively chose April 22. This year, it is the city's turn to host. Board members directed Mr. Petersen to ensure there were productive and timely items on the agenda.

**D. ANNUAL BOARD WORK SESSION:** The dates for the annual board work session are Monday, March 3, and Wednesday, March 5, 5-9 pm. Mr. Petersen shared last year's agenda for updates, changes, and/or omissions.

**E. OPEN ENROLLMENT:** Akins moved, seconded by Hauser, to approve open enrollment in applications from Chelsie Fields for her children, Arianna and Aiden Beach, to attend Baxter CSD due to a move into the Newton district from Waukee CSD, as recommended. Motion carried (5y-0n).

**F. PERSONNEL:** Northrup moved, seconded by Kucera, to approve resignations from Holly Jessen as assistant MS softball coach; Dennis Vaughn as athletic/activities director; Andrea Berg as HS student council sponsor, as recommended. Motion carried (5y-0n).

Hauser moved, seconded by Akins, to approve a 2025-26 contract for Ian Thomson as HS science teacher, as recommended. Motion carried (5y-0n).

**G. FACILITIES, GROUNDS, AND TRANSPORTATION:** District administration is working on restructuring departments in these areas. Additional information will be forthcoming in upcoming work sessions and meetings.

**H. SUPERINTENDENT REPORT:** District administration approved and informed board members of overnight stays for the HS wrestling team on Friday, Feb 7, 2025, to attend a meet in Rockford, IA the following day, and for FCCLA to attend the state convention in Cedar Rapids on March 23-25, 2025.

The calendar committee met previously this week and released draft calendars for the 2025-26 school year.

Mr. Petersen reminded board members of the upcoming 4-day school week Q&A community meeting on Wednesday, January 29, at 6pm in the MS Commons. He has invited, and they have accepted, two superintendents whose districts are similar in size to ours and who have implemented the 4-day school week in their respective districts. They will share their experiences at the meeting. Mr. Petersen will send a request to parents to collect questions ahead of the meeting so that facilitators can provide answers, and add them to the FAQ document that has already created and circulated throughout the community and with parents. Board members and principals will also be on hand to answer previously collected questions.


District administration has decided to provide complimentary Wellness Center access cards for retired Baxter teachers as a thank you to their years of dedication to the district and community.

Mr. Petersen shared tentative dates for a number of upcoming board events:

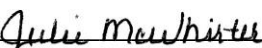
- annual Board Facility Tour at 4:30pm, ahead of the regular monthly meeting on February 19,
- annual Board Work Session, 5-9pm on Monday, March 3, and Wednesday, March 5,
- the regular March board meeting moved to March 12 due to spring break, and
- the regular April board meeting moved to April 9 due to the 2025-26 district budget certification deadline.

**VII. Adjournment:** Northrup moved, seconded by Akins, to adjourn the meeting. The meeting adjourned at 6:30pm. Motion carried (5y-0n).

At the regular February board meeting, board members will approve the January board meeting minutes.

  
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Board President

2/19/2025  
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Date

  
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Board Secretary

2/19/2025  
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Date